

# Manish Mandal

## Analyst

✉ mandalmanish9818@gmail.com

☎ +91 8920386205

➕ <https://manish-mandal.netlify.app/>

### SUMMARY

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I am a Data-Driven Storyteller and enthusiastic individual keen on developing new skills and engaging in innovative technology projects. With a solid educational background and a passion for learning, I aim to leverage my skills to contribute effectively in dynamic environments.

### SKILLS

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- **Technical:** SQL, Excel, Power BI, Analysis, Dashboarding, Data Reconciliation
- **Operational:** ClickUp, MS Power Point, Workflow Automation

### EXPERIENCE

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#### Analyst

Fundvice | Aug 2025 – Present | Noida

Building a strong foundation in modern technology and data storytelling, I transform complex datasets into actionable business solutions. My role evolved from internal process optimization to delivering high-impact financial insights for global clients.

- **Advanced Data Visualization & Reconciliation:** Designed and deployed executive Power BI dashboards and performed data reconciliation for international clients like Cadex and MBF (USA) to track real-time financial health.
- **Financial Solutions:** Collaborated directly with the FP&A Manager to deliver end-to-end data solutions and Excel-to-BI transformations.
- **Operational Excellence (MBF):** Resolved critical inventory and product issues for MBF by performing deep-dive analysis on SKUs and product datasets, leading to clearer financial visibility.
- **Workflow Engineering:** Architected a comprehensive Ticket Management System and an AR/AP (Accounts Receivable/Payable) Tracking Space in ClickUp to automate financial workflows and team efficiency.
- **HR Data Optimization:** Streamlined HR operations by implementing structured data maintenance protocols, significantly easing internal administrative workflows.

#### Junior Relationship Officer

Axis Bank [Teamlease] | May 2025 – Aug 2025 | New Delhi

- Analyzed and optimized end-to-end home loan sales and customer onboarding processes by utilizing digital tools and CRM platforms for lead tracking and documentation.
- Streamlined home loan onboarding by integrating digital tools for faster documentation and lead management.
- Utilized CRM platforms to track sales leads and enhance the efficiency of the end-to-end customer journey.

### EDUCATION

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**Delhi Skill and Entrepreneurship University**  
BCA - [8.92] - New Delhi - [2022 - 2025]

**S.B.V. NO.1 Molarband [CBSE]**  
12th - [77%] - New Delhi - [2022]

**G.B.S.S.S NO.2 Molarband [CBSE]**  
10th - [69%] - New Delhi - [2020]

### CERTIFICATE

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- **Hacker Rank:** Hacker Rank SQL Basic Certificate for solving the Basic Question of SQL.
- **OneRoadMap:** Earned an Excel Certification From OneRoadmap by successfully solving practical data analysis and spreadsheet-based problems.
- **OneRoadMap:** Earned an Data Analyst Certification from oneroadmap by successfully solving practical data analysis and SQL queries in MYSQL.

### LANGUAGE

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- **English:** Advanced.
- **Hindi:** Native